

## **OpenStreetMap Foundation Board**

**30th January 2012, 7pm GMT**

### **AGENDA & MINUTES**

#### **Participants**

Expected: Steve. Henk. Oliver. Dermot. Richard. Matt. Mikel  
Present: Steve, Henk, Oliver, Dermot, Richard, Matt, Mikel  
Apologies: -  
Unavailable: -

#### **Agenda and Minutes**

#### **Administration**

Approve minutes of previous meeting  
Minutes of November 4-5 2011

- proposed: Dermot
- seconded: Steve
- No objections
- approved

#### **Agenda items for this meeting**

#### **Memorandum of Agreement with South African government**

It is resolved that:

1. The OpenStreetMap Foundation enter into a Memorandum of Agreement with the South African Chief Directorate: National Geo-spatial Information, part of the Department of Rural Development and Land Reform in the draft form, and that;
2. Oliver Kühn and/or Michael Collinson are authorized to sign the Memorandum of Agreement on behalf of OpenStreetMap Foundation and the board ratifies such signature.

## **Sysadmins**

E-mail from Tom Hughes to board January 27th, 2012:

"I am happy to say that, following a productive discussion at the Operations Working Group meeting on Wednesday, which produced outline proposals for separating various roles and better documenting the roles and their responsibilities with a view to encouraging wider involvement I would like to offer to withdraw my resignation as a system administrator.

I anticipate that OWG will present a fleshed out proposal to the board in the near future and that working from this we can hopefully reach an amicable agreement on how things will work going forward which will resolve everybody's concerns and allow us to move on.

Tom"

Board agrees it has power to accept or reject Tom's resignation, since this role has access to critical systems. However, before taking any decision on whether to accept his resignation, the Board feels the responsibilities and mandate of the OWG and sysadmins needs to be clear.

The Board would like to have a proposal in which the role and responsibility of the OWG and sysadmins are made clear for approval. This proposal should at least answer the following issues:

- Amount of time spent on each task per week - broken down by task, who does it, how much time they spend
- Access to machines and data - who has what access & passwords?
- Backup procedures (physical and personnel) - if someone dies, what happens? Failover plans for hardware, e.g: disk failures, replacement times.
- Swift and transparent patch procedures - how are disagreements resolved and how is progress to be made on board goals (may be EWG overlap here)
- Recruitment and vetting of new members - with an eye to finding talent outside of the London area

Board asks the OWG to come up with draft by Febr 17th and the final version by the last day of February 2012

## **Board communication procedure**

Post mortem of how "we" responded to the recent vandalism issue, lessons learned and policies for the future.

For statements going out /in the future/:

- Seek agreement via the board whether a statement should go out
- The statement itself does not need to be agreed by the board. If that's the case, it should be clear that the statement is a personal one.
- If the statement is presented as an agreement by the board, then the text of the statement must have been agreed by the board.

Need to make clear, if there is scope for confusion, whether a communication is from the board or not. For board communications, have a single point of contact.

If board members make personal statements, they should not sign it with the Foundation mail address.

Push question of board communication strategy to CWG. Questions on different types of information and the impact of their release (and safeguards against) to OWG.

## **License change on April 1st 2012**

The board was united in its commitment to the license change, and its implementation by Apr 1st 2012.

ACTION - Henk: Send email to reaffirm board commitment to Apr 1st deadline to Management Team.

ACTION - Matt: Send email to reaffirm board commitment to Apr 1st deadline to LWG chair.

## **Any other business**

- none

## **Meeting End**

Meeting ended at 9:07pm GMT

## **Date of next Meeting**

Monday Febr 20th, 7pm GMT

---

**OSMF corporate office is:**  
132 Manev Hill Road  
Sutton Coldfield  
B72 1JU  
United Kingdom

---

Published by [Google Drive](#) – [Report Abuse](#) – Updated automatically every 5 minutes

---